

Housing Allocation Review Risk Register

Negative Risks that offer a threat to the Housing Allocation Scheme Review and its Aims (Aim - Reduce Level of Risk)

Ref	Risk Description	Key Causes	Key Consequence	Status Open / Closed	Strategic Theme	Risk Category	Risk Owner	Key Mitigations	Direction of travel	Current Risk Level			Monetary Impact of Risk £k	Risk Tolerance			
										Likelihood	Impact	Risk Rating		Likelihood	Impact	Risk Rating	Date
R001	IT constraint affecting quality of solution	Because of the Housing IT replacement the actual changes will be implemented mostly as interim solutions using manual workarounds. (human error/ manual effort/ complexity)	Implementation slower than expected	Open	Empowering and Caring	Communities	Paul Sylvester	Iterative approach to implement changes with opportunity to bed down changes in between release cycles	<>	3	3	9	£0.00	3	3	6	Feb-23
R002	Operational constraints in implementation	The implementation is to be managed by the operational team with no backfill or additional resourcing	Implementation slower than expected	Open	Empowering and Caring	Communities	Paul Sylvester	Iterative approach to implement changes with opportunity to bed down changes in between release cycles	<>	3	3	9	£0.00	3	3	6	Feb-23
R003	Proposed changes do not achieve the desired outcomes	Societal and economic circumstances are very dynamic (e.g. pandemic / cost of living crisis...other) and may lead to increase in applications from people in high need	People may continue to wait a longer time than is desirable for housing	Open	Empowering and Caring	Communities	Paul Sylvester	Degree of discretion retained in policy to adjust in accordance with changes/ trends	<>	2	3	6	£0.00	1	3	3	Feb-23
R004	Increase in requests for review / complaints	Dissatisfaction with changes / lack of awareness of policy changes	Increased officer time spent on admin / Service user satisfaction decline	Open	Empowering and Caring	Communities	Paul Sylvester	Communication plan to be developed before hand off and maintained throughout release cycles with strong focus on providing advance notice of change and enabling feedback channels	<>	2	3	6	£0.00	1	3	3	Feb-23
R005	Accountability for ensuring the Housing IT implementation fulfils the final solution requirements of this implementation	The extended nature of the implementation and the introduction of multiple interim workarounds mean ensuring seamless handover and continuity of implementation through the Housing IT project implementation may be difficult to achieve.	Compliance gaps (e.g. DPIA required ahead of introduction of greater automation), and failure to fully enable solutions	Open	Empowering and Caring	Legal/ Compliance	Paul Sylvester	Detailed hand off to Housing IT Team and HCB Business Owner to ensure follow through	Static	1	3	3	£0.00	1	3	3	Feb-23

